

MINUTES
Workforce Connection
Of Central New Mexico
Full Board Meeting
Monday, August 15, 2011
Mid-Region Council of Governments
809 Copper NW, Albuquerque, NM 87102
1:30 pm

Call to Order: 1:39 pm – Senator John Sapien, Chair

Roll Call - Determination of Quorum - by Ramona Chavez

Present

- William Alberti
- Steve Anaya
- Paul Baca
- Doug Calderwood
- Manuel Casias
- Robert Davey
- Reyes Gonzales
- Paul Kress
- Rita Gallegos Logan
- Kathy McCormick
- Virginia Murphy
- Norman Ration
- Eric Renz-Whitmore
- Joseph Rodman
- Dr. Emily Salazar
- Randy Sanchez
- Senator John Sapien
- Jim Summers
- Carolyn VanderGiesen

Absent

- Jeff Armijo
- Odes Armijo-Caster
- Ken Carson
- LeAnn Collins
- Keith Franklin
- Stephanie Hanosh
- Kyle Lee
- Carrie Moritomo
- Dr. Susan Murphy
- Paul Sanchez
- Mike Swisher
- Sherry TenClay
- Honorable Jack Torres

Quorum Established

Approval of Monday, August 15, 2011 Agenda

Motion: Steve Anaya

Second: Bob Davey

No Discussion

Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Full Board: June 20, 2011

Motion to approve minutes with correction: Carolyn VanderGiesen

Second: Jim Summers

No Discussion

Action: Passed unanimously by voice vote

Tab 2: Monthly Expenditure Report for June 2011

- Dewey Cave, MRCOG Executive Director introduced MRCOG new Finance Manager Amy Myer. She has replaced Jan Borchardt who retired in July.
- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and American and Recovery and Reinvestment Act (ARRA) reports for June 2011.
- Year-to-date formula expenditures for the current period total six hundred and sixty-one thousand, seven hundred and seventy-eight dollars (\$661,778) with a year-to-date expenditures of almost \$4 Million, with a formula carry in of \$515,255 for PY11
- ARRA expenditures for the current period total seventy-nine thousand, six hundred and twelve dollars (\$79,612) with a year-to-date expenditures of \$689,816.

FINAL ACTION ITEMS

There was one action item to discuss and vote on – All items were passed unanimously by voice vote.

Passed by voice vote

- Acceptance of Changes and Additions to the WCCNM Program, Policy and Procedures Manual

Tab 3: Approval of WFCP- 04-11 – PY11 BAR – by Jesse Turley, WCCNM Accounting Manager

- Mr. Turley presented the PY11 Bar #1 to the WCCNM budget.
- He stated that the New Mexico Department of Workforce Solutions issued PY11 allocations for the Central area on May 19, 2011 for a total PY11 budget of \$4,425,732.
- The PY11 Bar #1 adjusts for the known carry-in amounts from both the PY10 formula allocation (\$515,255) and the American Recovery and Reinvestment Act (ARRA) of \$593,235.

- The newly revised formula budget is \$4,490,987 and the ARRA budget is \$593,235.
- Staff is requesting approval of PY11 Bar #1, to bring all the known carry-in and total budgets into the final budget.

Motion to approve: Randy Sanchez

Second: Rita Logan

No Discussion

Action: Passed by voice vote

DISCUSSION ITEMS

Tab 4: Career Pathways Update – by Jerilynn Sans, WCCNM Planner

- Ms. Sans stated that the team has not met in about a month but will be meeting in the next week or two.
- The Pathways grant has been extended to September 30, 2011, allowing a no-cost extension to expend the remainder of the funds.

Tab 5: Business and Career Centers Update – by Ron Chavez, NMDWS

- Mr. Chavez, gave update on Business and Career Center Update for the month of July 2011.
- He specifically gave an update on Re-Employment Eligibility Assessment (REA), which is a new program that is just getting started. He stated that they received funding and has hired staff so far.
- This program provides services to people who don't have all the necessary skills to become successfully employed.
- This program will select individuals who have been on unemployment and help them get the skills they need so they can become employed.

Tab 6: WIA Status Updates – by Dewey Cave, MRCOG Executive Director & Ramona Chavez, WCCNM Administrator

- Mr. Cave gave a brief explanation on the relationships between the Mid-Region Council of Governments (MRCOG) and Workforce Connection of Central New Mexico (WCCNM).
- He explained that MRCOG acts as the administrative entity to the WCCNM Board and staff are actual MRCOG Employees in which we have a contract with the Board to provide services such as, financial, program oversight, and act as the operator for the Business & Career Centers in each of the four counties.
- Staff is as follows: Dewey Cave, MRCOG Executive Director, Thaddeus Lucero, MRCOG Director of Planning and General Services, Ramona Chavez, WCCNM Administrator, Jerilynn Sans, WCCNM Planner, Lou Cimalore, WCCNM Planner, Art Martinez, WCCNM Site Manager, Jesse Turley, WCCNM Accounting Manager & Nicole Ortiz, Administrative Support.
- Ms. Chavez, WCCNM Administrator, thanked the Board for the opportunity & support.

- She stated that WCCNM received notice that WCCNM needed to vacate the Belen office; other sites have been visited and the decision has been made to move the facility to Los Lunas.
- Ms. Chavez gave updates on the National Emergency Grant (NEG) & Solar Energy Sector Partnership (SESP) grant.
- Ms. Chavez spoke about the 5 year plan. She stated that the NM Department of Workforce Solutions has asked us to look at our plan and to either extend what we currently have or submit an update.

Comments Followed.

REPORTS

Carolyn VanderGiesen, Stated that the contract that New Mexico Works had with TANF has been awarded to an out of state company in June 2011 and cause of this she has to resign her position on the Board effective immediately. Has enjoyed her time and work on the Board.

Committee Reports

- **Performance and Monitoring**
 - The next Performance and Monitoring Committee Meeting is scheduled for September 14, @ 2:30 p.m. and welcomes all o join.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment** – None.
- **Adjournment** – 2:42 pm

NOTES

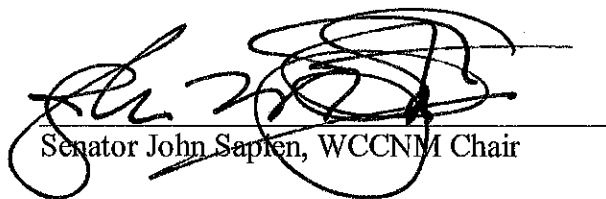
Next Meeting:

Date: Monday, October 17, 2011

Time: 1:30 pm

Location: Mid-Region Council of Governments - Board Room

Approved at the November 14, 2011 WCCNM Special Full Board Meeting:


Senator John Sapfen, WCCNM Chair

ATTEST:


Secretary